



ROOM HIRE POLICY

Thank you for considering using our Clubhouse for your event

Provided below is information that you need to be aware of when using our venue.

- Initial enquiries for room bookings can be made by contacting our office on either 0161 432 2134 or email : info@heatonmoorgolfclub.co.uk. Bookings will be confirmed when deposit payment is received.
- We have a Bar Licence until 12.00 Sunday to Thursday and till 1.00am on a Friday and Saturday. Last Orders will be rung 30 minutes before Closing Time and no further drinks will be served after Closing Time.
- All those asked to produce ID for their age, if they are unable to provide acceptable photographic evidence will be refused service.
- Any guest appearing drunk will be refused service.
- Due to licensing laws all under 16s must be kept away from the bar area.
- We have a fully stocked Bar with a wide range of Beers, Wines and Spirits along with a selection of Alcohol-free beer and Soft drinks. It is not allowed for Guests to bring their own alcohol with the exception of an initial welcome drink of Prosecco/Champagne for which there is a corkage charge payable of £5 a bottle. Please liaise with one of our Bar & Clubhouse Supervisors if you wish to pursue this option.
- Layout and dressing of the room (if required) should be agreed with one of our Bar and Clubhouse Supervisors.
- Our Bar & Clubhouse Supervisors are Pam O'Hara and Paul Willoughby and they can be contacted on : 0161 432 2134 (option 4)
- There is disabled access to the Clubhouse but limited facilities for wheelchair users. Please contact us for more information.
- It is a condition of our Room Hire that you use the Club's Caterer for food at your event. A wide range of food menus can be provided to suit all budgets from simple buffets to full meals.
- Our Caterer's contact details are : Carolyn Pager, Choice Catering, T 07989 196663 or email firstchoicecatering@sky.com
- Catering must be agreed and paid for in advance of your event and must be served by 21.00.

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- You are allowed to bring a cake for your event but the use of candles or candle sparklers is prohibited as they can activate the Club's Smoke Detectors.
- Please advise entertainers that the use of smoke machines is prohibited.
- DJs or entertainment should liaise with one of our Bar & Clubhouse Supervisors regarding the set-up of any equipment.
- Music/Entertainment should finish no later than when the bell for Last Orders is rung.

Safety information: - please bring this to the attention of everyone attending your event.

- The patio area in front of the Clubhouse is not available for use when golfers are on the course. Please obey the signs posted.
- Guests should not go onto any part of the Golf Course or the gardens around the Clubhouse as there are many potential dangers including the risk of being hit and injured by a stray golf shot.
- Please ensure children are closely supervised and kept in view at all times to ensure they do not put themselves at risk by straying onto the Golf Course or into the gardens
- If you hear the fire alarm, which is a loud siren, follow the instructions of the bar staff and evacuate the building quickly and calmly through the nearest fire exit(s) which are clearly marked. Assemble your group behind the flagpole, which is on the left as you entered the main car park, by the First Tee.

If you have any questions or need more information then please contact us on the number below or on the day of your visit, speak to a member of staff.

Thanks and "Have a great time."

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